

**Cuddeback School**  
Board of Trustees Meeting  
February 13, 2019  
300 Wilder Road, Carlotta, CA 95528  
Meeting held in Healthy Start Building  
Regular Session @ 6:30 PM

**AGENDA**

**1.0 Call to Order**

Mr. Dibble called the meeting to order at 6:35.

Board Members Present: Harry Dibble  
Todd Calvo  
Eric Bess  
Jake Morss

Board Members Absent: Leonard Ward

Staff Present: Superintendent/Principal: Blaine Sigler  
Teacher: Cori Borges  
Excel Director: Ronda Jensen  
District Secretary: Chelsie Orr

Student Present: Peyton Lockhart  
Makenzie Johnston

**2.0 Approval of Agenda Order**

Mr. Calvo made a motion to approve the agenda order. Mr. Morss seconded the motion.

**Motion Carried**

**Ayes: Mr. Dibble, Mr. Calvo, Mr. Bess and Mr. Morss**

**Noes: None**

**Absent: Mr. Ward**

**Abstain: None**

**3.0 Consent Agenda**

**3.1 Approval of Minutes**

**3.2 Approval of Warrants**

**3.3 Water Test Results**

Mr. Bess made a motion to approve the consent agenda. Mr. Morss seconded the motion.

**Motion Carried**

**Ayes: Mr. Dibble, Mr. Calvo, Mr. Bess and Mr. Morss**

**Noes: None**

**Absent: Mr. Ward**

**Abstain: None**

#### **4.0 Community Comment**

Chelsie Orr spoke about the newly chartered Carlotta 4H club. Many projects are offered, including, but not limited to: cooking, crocheting, swine, arts and crafts, and dairy cattle (which Mr. Bess is the leader). The Carlotta 4H club recently had a bake sale at Ace Hardware. It was extremely successful. The club voted to beautify Cuddeback School's campus for their community pride project. Updates will be provided to The Board.

#### **5.0 Community Comment Related to LCAP**

No comment noted.

#### **6.0 Information/Discussion/Possible Action Items**

Mrs. Jensen is pleased to announce our second annual makers night will be held next month at Cuddeback.

Mrs. Jensen and The Board discussed the Excel program's ASES grant.

Peyton Lockhart and Makenzie Johnston, along with other S.P.A.C.E. members are participating in a community service project by raising funds to support Big Brothers and Big Sisters *BOWL FOR KIDS SAKE*.

The event will be held March 2<sup>nd</sup> at Harbor Lanes @ 12:45

##### **6.1 Information Item: Completion of Form 700**

The Board completed their annual Form 700.

##### **6.2 Possible Action Item: Consider Certification of Corrective Actions for 2017-2018 Audit Findings**

This year's audit finding was discussed in detail.

Mr. Dibble made a motion to certify the corrective actions for 2017-2018 audit findings. Mr. Calvo seconded the motion.

##### **Motion Carried**

**Ayes: Mr. Dibble, Mr. Calvo, Mr. Bess and Mr. Morss**

**Noes: None**

**Absent: Mr. Ward**

**Abstain: None**

##### **6.3. Possible Action Item: Consider Approval of School Accountability Report Card for 2017-2018**

The Board reviewed our SARC.

Mr. Calvo made a motion to approve the School Accountability Report Card for 2017-2018. Mr. Morss seconded the motion.

##### **Motion Carried**

**Ayes: Mr. Dibble, Mr. Calvo, Mr. Bess and Mr. Morss**

**Noes: None**

**Absent: Mr. Ward**

**Abstain: None**

**6.4 Possible Action Item: Consider Proposal for Roof Repair Project**

The Board discussed the roof repair proposals. Alves Inc. and Redwood Empire sent proposals for the project. Various possibilities were considered.

The Board requests that inquiries be sent out for skylight replacements in the corridors. Mr. Morss made a motion to approve Redwood Empire for Cuddeback's roof repair project. Mr. Calvo seconded the motion.

**Motion Carried**

**Ayes: Mr. Dibble, Mr. Calvo, Mr. Bess and Mr. Morss**

**Noes: None**

**Absent: Mr. Ward**

**Abstain: None**

**6.5 Possible Action Item: Consider Approval of Low Performing Student Block Grant Plan**

11 children qualified for the low performing student block grant plan. The grant is \$1,976 by child. The grant will pay for instructional materials, additional support, increased intervention. and teacher enrichment, including professional development in math.

Mr. Bess made the motion to accept the Low Performing Student Block Grant Plan. Mr. Morss seconded.

**Motion Carried**

**Ayes: Mr. Dibble, Mr. Calvo, Mr. Bess and Mr. Morss**

**Noes: None**

**Absent: Mr. Ward**

**Abstain: None**

**6.6 Possible Action Item: Consider Approval of Comprehensive School Safety Plan**  
By invitation, the Carlotta Fire Department inspected the school and provided valuable input for our comprehensive safety plan. The sheriff's department will also be invited to preview our safety plan and make suggestions.

Mr. Calvo made a motion to approve the comprehensive school safety plan. Mr. Bess seconded.

**Motion Carried**

**Ayes: Mr. Dibble, Mr. Calvo, Mr. Bess and Mr. Morss**

**Noes: None**

**Absent: Mr. Ward**

**Abstain: None**

**7.0 Superintendent's Report**

Mr. Sigler noted we will have 23 students in TK/K. We are currently at capacity and IDTs going forward will be waitlisted.

Mr. Sigler gave The Board an update on our solar project. We are hoping to have it up and running soon.

## **8.0 Board Reports**

Mr. Dibble would like to mention Carlotta's 4H club and congratulate them on their successful bake sale last weekend.

## **9.0 Adjourn**

Meeting adjourned at 8:30.

## **Upcoming Meeting Dates:**

March 13

April 10

May 8

Respectfully Submitted,

Chelsie Orr

District Secretary

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Approved by Board Clerk